

Donnington and Muxton Parish Council



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FULL COUNCIL MEETING

Minutes of the Full Council Meeting held at Donnington Community Hub, Donnington on 12th July 2021 commencing at 7pm

Present: Councillors T Hoof (Chairman), Miss F Doran, Mrs L Dugmore, N Dugmore, J Gough, R Overton, M Rowe, J Thompson and J Urey.

Also Present: R Morgan (Parish Clerk) and K Buttress.

21/07/50 Apologies: Councillor M Edwards, J Lavery and A Lawrence.

Resolved – that the apologies are accepted.

21/07/51 Declaration of Interest: As per Registers of Interests.

21/07/52 Public Session

There were no questions from the member of public.

21/07/53 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Staff and Personnel Committee meeting held on 7th June 2021.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

- b. Planning Committee meeting held on 7th June 2021.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

- c. Council meeting held on 14th June 2021.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

21/07/54 Matters Arising from Minutes

Councillors received updated information of the following:

Speeding Donnington and Muxton – The Clerk informed Councillors that following further investigation the Parish Council would have to contact Telford & Wrekin Council if it wishes to request that Traffic Regulation Orders can be placed on Queen's Road and St Matthew's Road, Donnington. Requests for Automatic Traffic Counters for Hayward Avenue and St Matthew's Road, Donnington would have to go through the Safer Neighbourhood Policing Team at Donnington who can carry out speed surveys and then report their findings to West Mercia Police Road Safety Team.

The Clerk also informed Councillors that he had contacted Telford & Wrekin Council to request the data from the permanent Speed Indicator Device installed on Wellington Road, Muxton. Councillor J Gough informed Councillors that he has got 10 volunteers (including himself) to undertake Community Speed Watch training run by the Local Policing Team.

Lease Public Toilets Donnington – The Clerk informed Councillors that a draft lease for the public toilets is being drawn up by Telford & Wrekin Council which will then be sent to the Parish Council's solicitor to be checked. If there are no issues with it then Councillors will then get to agree the new lease which will replace the current lease on 1st April 2022.

Replacement of street lighting columns – the Clerk was asked if the work had been done regarding the five columns which were authorised at June's Council meeting. The Clerk informed Councillors he would investigate and report back to Council.

Christmas Smile – Councillor J Urey informed Councillors that she had been researching Christmas Smile, which gives disadvantaged children Christmas presents, and discovered that companies donate to it. Presents are then given to children throughout Telford. Councillor Urey was asked to liaise with the Clerk and invite someone from Christmas Smile to a Council meeting to explain what it does. When asked how this Council would find out who the disadvantaged children are within the parish, Councillors were informed that local schools would have records of who they are.

Granville Waste Site – The Clerk informed Councillors that he had contacted the Environment Agency (EA) regarding complaints received from noxious smells emanating from Granville Waste Site. Following the complaint, he had received a telephone call from the Environment Agency which stated that the license is the same as it was for the previous licensee and that there is to be no tipping of hazardous landfill. Asbestos is allowed as there is a special area and controls in place at the site. There is also an odour management system in place at the site and the times the EA had arrived unannounced no noxious smells had been detected. The EA is aware of complaints being made to the Parish and Borough Council's but requested that complaints be made directly to the EA on its 24hr hotline and asked the Parish Council to help promote it. Councillors were informed that the number is 0800 807060.

21/07/55 Expenditure Transactions: Each Councillor received a copy of the Expenditure Transactions for June 2021.

Resolved – that the Expenditure Transactions for June 2021 are ratified and accepted as a true record. The Clerk was also asked not to pay idverde until the work has been done.

21/07/56 Income Received: Each Councillor received a copy of the Income Report for June 2021.

Resolved – that the Income Report for June 2021 is ratified and accepted as a true record.

21/07/57 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 30th June 2021.

Resolved – that the Bank Reconciliation as of 30th June 2021 is ratified and accepted as a true record.

21/07/58 Financial Budget Comparisons: Each Councillor received a copy of the Financial Budget Comparison as at 30th June 2021. The Clerk was asked to check the frequency of the public toilet electricity invoices.

Resolved – that the Financial Budget Comparisons as at 30th June 2021 are ratified and accepted as a true record.

21/07/59 Breton Park, Muxton

Councillors discussed the installation of a mirror opposite the junction of Breton Park on Wellington Road to help the residents of Breton Park easier and safer access onto this road. Councillors wished to know what had happened to the mirror previously installed at the location.

Resolved – that the Clerk writes to Telford & Wrekin Council to find out the cost of a replacement mirror and to obtain permission to install a replacement at this location.

21/07/60 Giotto Mural

Councillor J Urey informed Councillors that she had contacted numerous people at Telford & Wrekin Council to discuss reinstating the Giotto Mural. There is divided opinion from local residents as to whether to replace it or take it down completely. However, it was agreed that before anything can be done, the land near it needs tidying up. Councillor Urey was asked to work with the Clerk to try and get this issue resolved.

21/07/61 Bus Shelters

Councillors discussed the refurbishment of the Parish Council owned brick bus shelters and considered having a local artist paint murals on them. It was agreed to involve local schools in designing these. Prior to this the Clerk is to examine the bus shelters and obtain costs for repairs.

21/07/62 Defibrillators

Councillors discussed promoting the locations of defibrillators within the parish and explore organising a free community defibrillator course. Councillor J Urey stated that she had recently attended a course which lasted approximately two hours and found it extremely useful. Councillor N Dugmore then offered to contact Nikki Scott who is a first aid trainer and see what availability and costs to run a similar course on behalf of the Parish Council.

21/07/63 Shropshire Prostate Cancer Awareness Group

Councillor considered a request for financial support to help Shropshire Cancer Awareness Group run an event at the Whitehouse Hotel, Wellington, Telford on Monday 6th September 2021.

Resolved – to contribute £2,000 toward this event but, in future, the Shropshire Cancer Awareness Group has to apply for funding through the usual grant application process.

21/07/64 Trees

Councillors were requested to decide what they wish to do with the tree whips given to the Parish Council as part of Telford & Wrekin Council's Trees4TW Scheme.

Resolved – that the Clerk checks to see what and how many trees are available and then ask local schools and the Shropshire Wildlife Trust if they would like some. Then to put on social media offering them to members of the public.

Private Session

Resolved – that by the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

21/07/65 Community Events and Engagement Post (CEEP)

Councillors discussed a confidential report from the Clerk and recommendation from the Staff and Personnel Committee.

Resolved – that the agreed proposal is implemented.

21/07/66 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Grass cutting – to discuss the use of other contractors to cut the grass on Parish Council land.

Christmas Smile – to invite someone from Christmas Smile to explain what it does.

Traffic Regulation Orders (TROs) – to invite an officer from Telford & Wrekin Council to explain what TROs are.

Changing the Parish Council name – to consider holding a Community Governance Review to include The Humbers in the name of the Parish Council.

Selection boxes for local schools – to consider providing selection boxes for children in local schools.

Queen's Jubilee – to consider holding an event next year to celebrate the Queen's Jubilee.

21/07/67 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held on Monday 13th September 2021 at Cordingley Hall, Wellington Road, Donnington commencing at 7pm

The meeting closed at 2120hrs.

Signed:

Date: